

## JOHNSTON COUNTY AREA MENTAL HEALTH BOARD MEETING

March 22, 2011

Present: Derle Moore, Eleanor Creech, Carol Beaumont, Andrea Johnson

Absent: Chuck Hester, Maylon Baker, DeVan Barbour

Excused Absence(s): Dr. Pat Harris, Dr. Donna Merkwan

Guest(s): Marie Dodson, Jason Phipps

Staff: Dr. Janis Nutt, Dr. Wendy Elliott, Ulrike Mattern

Derle Moore, Vice-Chairperson, presided over the meeting which was held at 7:10 p.m. in the conference room at the Center.

### MINUTES

#### 1. FY10 Audit Presentation

Eleanor Creech made a motion that the FY10 Audit be accepted as presented. Andrea Johnson seconded the motion and it carried unanimously.

#### 2. Approval of Minutes - February 22, 2011

Carol Beaumont made a motion that the minutes of the February 22, 2011, meeting be approved as presented. Eleanor Creech seconded the motion and it carried unanimously.

#### 3. Reports From Committees

##### (a) Support Committee - Derle Moore, Chairman

##### (1) Financial Report - February, 2011

Derle Moore made a motion that the financial reports for February, 2011, be approved as presented. Eleanor Creech seconded the motion and it carried unanimously.

##### (2) FY11 Contract Amendment(s) - Information Sharing

(a) Bridges of Hope, Inc.

(b) Lutheran Family Services in North Carolina

##### (3) FY11 Personal Service Contract Amendment(s) - Information Sharing

##### **Security Guards**

(a) David R. Johnson

##### (6) Bad Debt Write-Off - \$6,328.16 (03/14/11 - \$6,328.16) - Information Sharing

##### (b) Client Rights Committee

No report.

##### (c) CFAC Committee Relational Agreement - Cassandra Herbert and Jason Phipps, Co-Chairpersons

Jason Phipps presented the Relational Agreement Between Johnston County Area Mental Health, Developmental Disabilities, and Substance Abuse Board And Johnston County Consumer and Family Advisory Committee to Area Board members.

Eleanor Creech made a motion that the Relational Agreement be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

4. Policy/Policy Revision(s) - For Board Approval

(a) Care Management

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(b) Multi-Cultural Sensitivity

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(c) Care Coordination of Consumers in State Facilities

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(d) Authorization and Regulation of Personal Services Contracts

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(e) Strategic Plan

Carol Beaumont made a motion that this policy revision be approved as presented with noted revisions being made. Andrea Johnson seconded the motion and it carried unanimously.

(f) First & Third Party Revenues

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(g) Personal Use of Employer Provided Vehicle

Carol Beaumont made a motion that this policy revision be approved as presented with noted revisions being made. Andrea Johnson seconded the motion and it carried unanimously.

(h) Contract/Agreement Approval

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(i) Emergency Contract Approval

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(j) Area Board Composition and Committees

Carol Beaumont made a motion that this policy revision be approved as presented with noted revisions being made. Andrea Johnson seconded the motion and it carried unanimously.

(k) Dual Employment

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(l) Best Practice

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(m) Quality Management Process

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

(n) Medication Services

Carol Beaumont made a motion that this policy revision be approved as presented. Andrea Johnson seconded the motion and it carried unanimously.

5. Report From Dr. Nutt

Dr. Janis Nutt reported to Area Board members that she is continuing to evaluate several possible collaborative arrangements in regards to the implementation of 1915(b) and (c) Waivers.

Dr. Nutt reported to Area Board members that re-application for the Kate B. Reynolds grant has been deferred until the fall of 2011. Since the project was officially implemented in February after a full-time clinician was hired to co-locate to the Health Department, there was insufficient time for the project to be re-evaluated or funding expended to make a case for continuation of the grant.

There being no further business, Eleanor Creech made a motion that the meeting be adjourned. Carol Beaumont seconded the motion and it carried unanimously. The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Derle Moore, Vice-Chairperson  
Johnston Area MH/DD/SAA

Angela Hinnant, Secretary  
Johnston Area MH/DD/SAA